

**SKILL DEVELOPMENT PROGRAM**

**FY-2023**

ID	Course Title	Training Type	Location	Duration (hrs)	Training Provider	Trainee Minimum Skill level	Status	Q1			Q2			Q3			Q4		
								Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>A HSE TRAINING</b>																			
A1 - SABIC PP	Safety Rules/Orientation & Ionizing Radiation	Presentation	ISE	2	SM	All Employee	Planned	28-Jan											
							Actual	Done											
A2 - SABIC PP	Material Handling & Storage / Basic Fire Extinguisher	Presentation	ISE	1 1/2	SM	All Employee	Planned		25-Feb										
							Actual		Done										
A3 - SABIC PP	Electrical Safety	Presentation	ISE	1 1/2	SM	Technicians	Planned			25-Mar									
							Actual			Done									
A4 - SABIC PP	Lifting Equipment	Presentation	ISE	1 1/2	SM	All Employee / Riggers	Planned				29-Apr								
							Actual				Done								
A5 - SABIC PP	Personal Protective Equipment	Presentation	ISE	1 1/2	SM	All Employee	Planned					27-May							
							Actual					Done							
A6 - SABIC PP	Basic First Aid	Presentation	ISE	1 1/2	SM	All Employee	Planned						24-Jun						
							Actual						Done						
A7 - SABIC PP	Working AT Height	Presentation	ISE	1 1/2	SM	All Employee	Planned							23-Jul					
							Actual							Done					
A8	Hand & Power Tools	Presentation	ISE	2	SM	All Employee	Planned								26-Aug				
							Actual								Done				
A9	Work Permit	Presentation	ISE	2	SM	All Employee	Planned									23-Sep			
							Actual									Done			
A10	Hot work	Presentation	ISE	1 1/2	SM	All Employee	Planned										28-Oct		
							Actual										Done		
A11	Job Safety Analysis	Presentation	ISE	1	SM	All Employee	Planned											25-Nov	
							Actual											Done	
A12	Defensive Driving	Presentation	ISE	1 1/2	SM	Drivers	Planned											30-Dec	
							Actual												Done
<b>B PROJECT SPECIFIC TRAINING</b>																			
B1	LSR (Life Saving Rules)	Presentation	ISE	1 1/2	SM	All Employee	Planned	With every Training			With every Training			With every Training			With every Training		
							Actual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
B2	SMP/SHEM Introduction	Presentation	ISE	1 1/2	SM	All Employee	Planned	Done	25-Feb	Done	Done	27-May	Done	Done	26-Aug	Done	Done	25-Nov	Done
							Actual		Done			Done			Done			Done	

**SKILL DEVELOPMENT PROGRAM**

**FY-2023**

ID	Course Title	Training Type	Location	Duration (hrs)	Training Provider	Trainee Minimum Skill level	Status	Q1			Q2			Q3			Q4		
								Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
B3	Health & Hygiene	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B4	Slips, Trips & Falls	Hard Copy	Site	1/2	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B5	Working With Ladders	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B6	Accident Prevention	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B7	Hearing Conservations	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B8	Manual Handling	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B9	Emergency Response plan	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B10	Behavioral Safety	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B11	Fire Prevention	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												
B12	Ergonomics	Hard Copy	Site	1	SO	Site Team	Planned	1st Week											
					Supv.		Actual												

- Notes:**
- 1 Actual training dates shall be as per the availability of the Trainer and the trainees.
  - 2 Project Specific Training shall be added in the program upon the request of the Project Manager/Lead .
  - 3 Training Certificate shall be issued upon special requirement from customer only.

**Done**

**Planned**

**Location**

**Jubail**

**Cancelled**

No. ISE/F/HSE/613

Rev. 0